
3. Things You Need to Do Immediately After You Arrive in Niigata

— NECESSARY PROCEDURES TO
ENROLLE IN NIIGATA UNIVERSITY

3-1. Have your Residence Card and passport confirmed at the Student Affairs Office (after you have submitted Notification of Resident Registration)

- Your new address will be printed at the back of your Residence Card upon submission of Notification of Resident Registration to the ward office.

住居地記載欄

| 届出年月日 | 住居地 | 記載者印 |
|-----------|-----------------|--------|
| 2019年4月1日 | 東京都港区港南5丁目5番30号 | 東京都港区長 |

資格外活動許可欄

許可: 原則週28時間以内・風俗営業等の従事を除く

在留期間更新等許可申請欄

在留資格変更許可申請中

Sample

Your new address will be printed here.

- After that, bring your Residence Card and passport to the Student Affairs Office of your faculty/graduate school to have them confirmed.

3-2. Enrollment in Gekkensai and Gakkenbai

As a general rule, enrollment in the above two insurance programs is mandatory for all Niigata University students.

| Name of insurance | Coverage | Condition |
|---|---|---|
| Gakkensai (Insurance for injuries from accidents) | Injuries of the policyholder | Covers accidents that occurred during education and research activities |
| Gakkenbai (Insurance for accidents involving third parties or their property) | Liabilities to people other than the policyholder | Covers accidents that occurred during education and research activities |

The policy does not cover any accidents that occurred outside of education and research activities.

- For detailed method for enrolling, refer to the “*Guidebook for International Students.*”

3-3. Enrollment in Inbound Futai-Gakuso

- **Inbound Futai-Gakuso (Comprehensive Insurance for Students Lives Coupled with “Gakkensai” for International Students) provides reassuring coverage.**
- **Benefits offered by Inbound Futai-Gakuso**
 - ✓ The insurance plan offers support for a wide range of personal injuries and illness occurring anytime and anywhere, and even heavy liabilities arising from accidents while riding a bicycle or during internships.

In Niigata Prefecture, purchase of bicycle insurance is mandatory.
 - ✓ The plan also covers payments for rescuer expenses when a guardian must come rushing to the hospital following a student’s hospitalization.
- For details on the coverage and application procedures, please inquire the Students Affairs Office of your faculty/graduate school.

3-4. Connection to the campus LAN system

- Be sure to install the anti-virus software before connecting to the system.
Center for Academic Information Service:
[Antivirus software product service \(available on campus only\)](#)
- How to connect
Center for Academic Information Service:
[How to use wireless LAN \(available on campus only\)](#)
- Connection is available in places where you see this sticker.
- Please observe the rules of use.
Center for Academic Information Service:
[Security training session for international students \(available on campus only\)](#)
- For details on how to connect, refer to the “*Guidebook for International Students*”.



3-5. Student Web System: Forwarding Gmail messages

- It is the responsibility of individual students to check all information from the University.
- You will be assigned an email address*, with which you will be able to use the Niigata University Gmail.
*Email address: (Student ID number)@mail.cc.niigata-u.ac.jp
- Set up your university email account to forward the messages automatically to your personal email address and make sure to check them every day.
- For detailed procedures, refer to the “*Guidebook for International Students.*”

*Please note that the Student Web System will not be available to you until the day of your enrollment to the University.

*The forwarding setting cannot be done until you are connected to the campus wireless LAN.

3-6. Multi-factor authentication for access to the Academic Information Service when you are outside of university

- It is necessary to verify through the 「Google Authenticator」 application, to login to the Academic Information Service.
- We strongly recommend to install this application in advance.
- How to install: refer to the “*Guidebook for International Students*” for detailed instructions.

3-7. Registration to ANPIC

- Safety Confirmation System (ANPIC) is a system to confirm the safety of students when a natural disaster (such as an earthquake) occurs.
- To receive a safety confirmation notifications, you need to do preparations in advance .
 - 1) Initial registration
 - 2) Install the application , setting the address for getting notifications
 - For detailed method of registration instruction, refer to the *“Guidebook for International Students”*.

3-8. Opening a bank account

- Students receiving scholarships or planning to study in Japan for more than six months can open a bank account.

1) International students on Japanese Government (MEXT) Scholarship and those on MEXT Honors Scholarship for Privately Financed International Students



Must open an account at Japan Post Bank.

2) Other students



Recommended to open an account at Daishi Hokuetsu Bank.

This is because the Japan Post Bank handles domestic remittances related to international students who have been in Japan for less than six months as international remittances, and there is a possibility that payment from the University to these students will not be processed properly.

3-8. How to open a bank account

■ Support from Niigata University (only at Ikarashi campus)

1) For whom to open Account at Japan Post Bank

✓ Session for Japan Post Bank Account Opening Procedures

The bank clerk will attend to the Session at Ikarashi Campus,
and the “International student assistant” will support if you will need any assistance.

2) For whom to open Account at Daishi Hokuetsu bank

✓ Session for Daishi Hokuetsu Bank Account Opening Procedures

✓ Session for filling out bank forms for account opening

We will check together all precautions on filling the bank forms.

You could ask the “International student assistant” if you have any questions.

3-8. How to open a bank account

■ In case you couldn't attend to the Bank Account Opening Sessions

- 1) Please call the bank and make an appointment to open an account prior to visiting the bank counter.
 - 2) In case of Daishi Hokuetsu bank: pick up and submit the necessary documents at International Office.
 - 3) Fill out the account opening application forms.
 - 4) You should be accompanied with someone who can speak Japanese, such as your tutor.
- For detailed instructions, refer to the “Guidebook for International students”

3-8. How to open a bank account

■ Things to note

- ✓ You cannot open an account unless you report your address at the ward office.
- ✓ Scholarship recipients must attend the account opening procedure and open an account in time for the first transfer.

Once you have your passbook, submit a copy to the Students Affairs Office of your faculty or graduate school as soon as possible.

- ✓ When the passbook or cash card is delivered to your home, if you are absent, a “Delivery notice” will be posted in the mailbox. For delivery, contact the post office on the form.

Japan Post [Postal communication Guide](#)

- ✓ It is a crime to give or sell an account that you no longer use to another person.

When you return to your home country, be sure to close your account.

Japan Financial Services Agency [Living in Japan: How to open a bank account and send money](#)

3-9. Smartphones

- Niigata University Co-op Association offers rental of SIM cards for smartphones and Wi-Fi routers to international students. They also sell smartphone terminals.
Niigata University Co-op Association: [To all international students at Niigata University](#)
- The advantages of using Co-op services
 - (1) Application for Co-op services can be made online.
 - (2) Payments can be made at convenience stores.
 - (3) You do not need to pay penalty when cancelling.
- You can also use services available from sources other than Co-op but note that the application procedure may be a hassle, as you may need to visit the stores physically and bring your bankbook.
- When you have acquired a phone number, promptly notify the Student Affairs Office of your faculty/graduate school and register on the Student Web System.

3-10. Life Startup Checklist

- Here is a checklist of various procedures to be taken at the time of arrival in Niigata to ensure a smooth start to your life here.

Niigata University: [2023 Orientation for International Students](#)